

Security Transparency Consortium Steering Committee Operating Regulations

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Security Transparency Consortium

Revision history

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2023/09/21	1.0	First edition published

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Chapter 1 General rules

(Objectives)

Article 1 Objectives of this regulation is to stipulate the necessary matters regarding the operation of the steering committee of the "Security Transparency Consortium (hereinafter referred to as the "Consortium")".

Chapter 2 Steering Committee

(Composition)

Article 2 The steering committee shall consist of the steering committee chairperson and steering committee members appointed by the president.

2 The steering committee chairperson will be appointed by the president from among the steering committee members.

3 In principle, the term of office of steering committee member is one year. However, they may be reappointed.

4 During their term of office, steering committee member may transfer the position of steering committee member to another person only with the approval of the chairman. In this case, the term of office of the newly appointed member who has transferred the position of steering committee member shall be the remaining term of office of the person who transferred the position of steering committee member.

5 When the president or steering committee chairperson deems it necessary, he or she may have observers attend and listen to explanations or opinions.

6 Secretariat staff shall attend the steering committee in order to support the steering committee's operations (proceeding, creating minutes, etc.).

(Held)

Article 3 The steering committee shall be established with the attendance of a majority of the steering committee members (including proxy attendance and power of attorney).

2 The steering committee shall be convened by the president or the steering committee chairperson, and meetings may be held in writing, by email, or via the Internet as necessary.

(Method of resolution)

Article 4 The proceedings of the steering committee shall be decided by a majority vote of the Steering Committee members present (including those attending by proxy and power of attorney), and in the case of a tie, the decision shall be made by the steering committee chairperson.

Chapter 3 Authority of the Steering Committee

(Items for deliberation and decision)

Article 5 The steering committee shall deliberate and decide on important matters related to the operation of the Consortium, such as the activities of the Consortium and the establishment of working groups.

2 The specific items to be discussed and decided are as follows.

- (i) Matters related to membership screening
- (ii) Matters regarding resolutions for expulsion of members
- (iii) Matters regarding the establishment and dissolution of new working groups
- (iv) Matters regarding approval of the working group's chief examiner and deputy chief examiner
- (v) Matters related to the establishment, revision, and operation of regulations other than Consortium Regulations
- (vi) Matters related to working group activities contents reports
- (vii) Other important matters regarding the operation of the Consortium

(Minutes)

Article 6 The steering committee shall prepare, store and manage minutes of each meeting.

(Member admission examination and expulsion)

Article 7 The steering committee will conduct membership screening based on the matters stipulated in Article 5 of the Membership Regulations.

2 The steering committee may resolve to expel member based on the matters stipulated in Article 11 of the Membership Regulations.

(Establishment of working group and approval of chief examiner)

Article 8 The steering committee may establish working group consistent with the objectives and activities of the Consortium in accordance with Articles 2 and 3 of the Consortium Regulations.

2 The steering committee will approve the chief examiner and deputy chief examiner recommended by the working group.

(Dissolution of working group)

Article 9 The steering committee may dissolve working group that has achieved results or has no actual activity.

Chapter 4 Supplementary Provisions

(Enforcement)

Article 10 This regulation will come into effect from September 21, 2023, the date of establishment of the Consortium.

(Revised/Abolished)

Article 11 Revised or abolished of this regulation shall be made by resolution of the steering committee.